

On Location Party Policies

- * The event host(ess) and home owner/ space renter accept and assume full responsibility and liability associated with pole installation and use in-home/space.
- * All party attendees must sign a liability waiver at party.
- * All party attendees must be 18 years of age. Parties are for ladies only, no children or men allowed, unless prior notification is provided and approved.
- * Balance of party payment is due to your instructor upon arrival and before any set up of equipment the day of party. Day of party, your instructor will accept Cash Only "NO CHECKS " – no exceptions.
- * Party payments may be paid-in-full online at our discounted rate when booked **5 or more business days in advance** only.
- * We reserve the right to cancel any party due to inclement weather, instructor illness or building issues. We will give notice via phone or email. Deposits can be transferred to another date within 60 days.
- * **We bring (1) pole for on location parties.** Additional pole set-up is \$75 per pole. Your location must be equipped for 2 poles to be setup. 2nd Pole Set-up must be requested upon booking party.
- * We have a stage pole available for homes/venues with ceiling heights that do not meet our standard pole requirements. The stage pole set-up fee of \$75 must be paid online **prior to the date of your party.**

MAKE SURE LOCATION MEETS POLE STANDARDS

- * Hostesses for home parties are responsible for making sure the location meets our standards for parties. The area where the pole will be placed should have about 3-5 feet circumference around pole. Any furnishings should be moved before arrival of instructor.
- * Ceiling of the location should be within 8-10 feet high. The pole used for parties is removable, no bolts or permanent fixings will be applied to your ceiling. Ceiling must be a hard flat surface, no vaulted ceilings or drop ceilings.
- * Please inform the instructor if your ceiling is over 8.5ft as we will need a ladder for set-up. Please have a ladder available in which a person can reach the ceiling.
- * Pole set-up typically takes about 30-minutes. This time is NOT part of your reserved "party time". If, however, Instructor arrives and is unable to begin pole set-up due to you not having proper ceilings for setup, furniture needing to be moved, no ladder available, or not informing us to bring one you will not be compensated any additional time required for pole set-up. In other words, you party time will begin and end as scheduled despite the additional time it took to find a ladder, move furniture, find a different pole space, etc.

* To make pole assembly quick and simple; it is helpful, but not required, locate and mark two studs in the ceiling of the party room (where pole would be set up). Studs can be marked with pencil or colored tape.

CANCELLATION / PARTY MODIFICATIONS

* Modifications can be made to your party (change in duration, start time, date, etc) up to 24 hours prior to your party. This, however, does not guarantee the availability of desired time slots.

* Parties cancelled with a minimum of 48 hours notice may transfer the deposit to a future party date, if done so within 60 days of cancellation.

* All party payments are non-refundable, but transferable when done so within 60 days of original payment.

START TIME/ END TIME

* Your instructor will arrive up to 30-minutes prior to your party start time for pole assembly/party set-up. Please anticipate your instructor's arrival and be aware that she will need a guest assistant to help with pole assembly :-)

* Time is of the essence, if your group is running late we can push the start time back a maximum of 15 minutes. Your instructor will teach up to a maximum of 15 minutes past the scheduled end time, IF there are no other parties booked after your party for that evening.

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* A **POLE PARTY CONFIRMATION** email will be sent to you upon receipt of your deposit. Please review it to confirm our details are correct (address, ceiling height, number of ladies, etc).

* Policies and prices are subject to changes or additions at the company's discretion.

* If you have more questions about any policy listed please call, text, or email.

I agree and understand the policies outlined in this Pole Party Policy document.

Signature _____

Print Name _____ Date _____

Party Date _____ Party Time _____